

# LIRA

BOUTIQUE HOTEL & SPA  
★★★★★

## 2026/2027 EVENTS CATALOGUE

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[WWW.LIRABOUTIQUE.CO.ZA](http://WWW.LIRABOUTIQUE.CO.ZA)

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# W E L C O M E

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Congratulations on this momentous occasion!

Your event is a significant milestone, and we are truly honoured that you are considering Lira Boutique Hotel & Spa to be a part of this incredible journey.

Whether you're celebrating a special achievement, a cherished relationship, or a new chapter in life, this is a time to create unforgettable memories. We are here to ensure that every moment is as magical as you've always imagined.

We understand that planning an event can feel overwhelming at times. At Lira Boutique Hotel & Spa, we are dedicated to making your event coordination experience as stress-free and enjoyable as possible. Our team is here to support you every step of the way, offering our expertise, creativity, and unwavering commitment to excellence.

While we provide the essentials such as venue hire, catering, and standard event furniture, we also go above and beyond to offer additional elements that will make your occasion truly outstanding. Whether it's the delicate touch of fresh flowers, the elegance of custom décor, or the seamless coordination of our event planning services, we are here to ensure that every detail reflects your unique vision and style.

We want you to be able to focus on the joy and excitement of this special time, rather than getting caught up in the logistics. Whether you're hosting a local gathering or planning a destination celebration, our team is here to make your event dreams a reality. From the first consultation to the final toast, we will be by your side, ensuring that your occasion is everything you've ever hoped for and more.

At Lira Boutique Hotel & Spa, we believe that your event should be as unique and extraordinary as the story behind it. Let us take care of the details, so you can savour every moment of this unforgettable celebration.

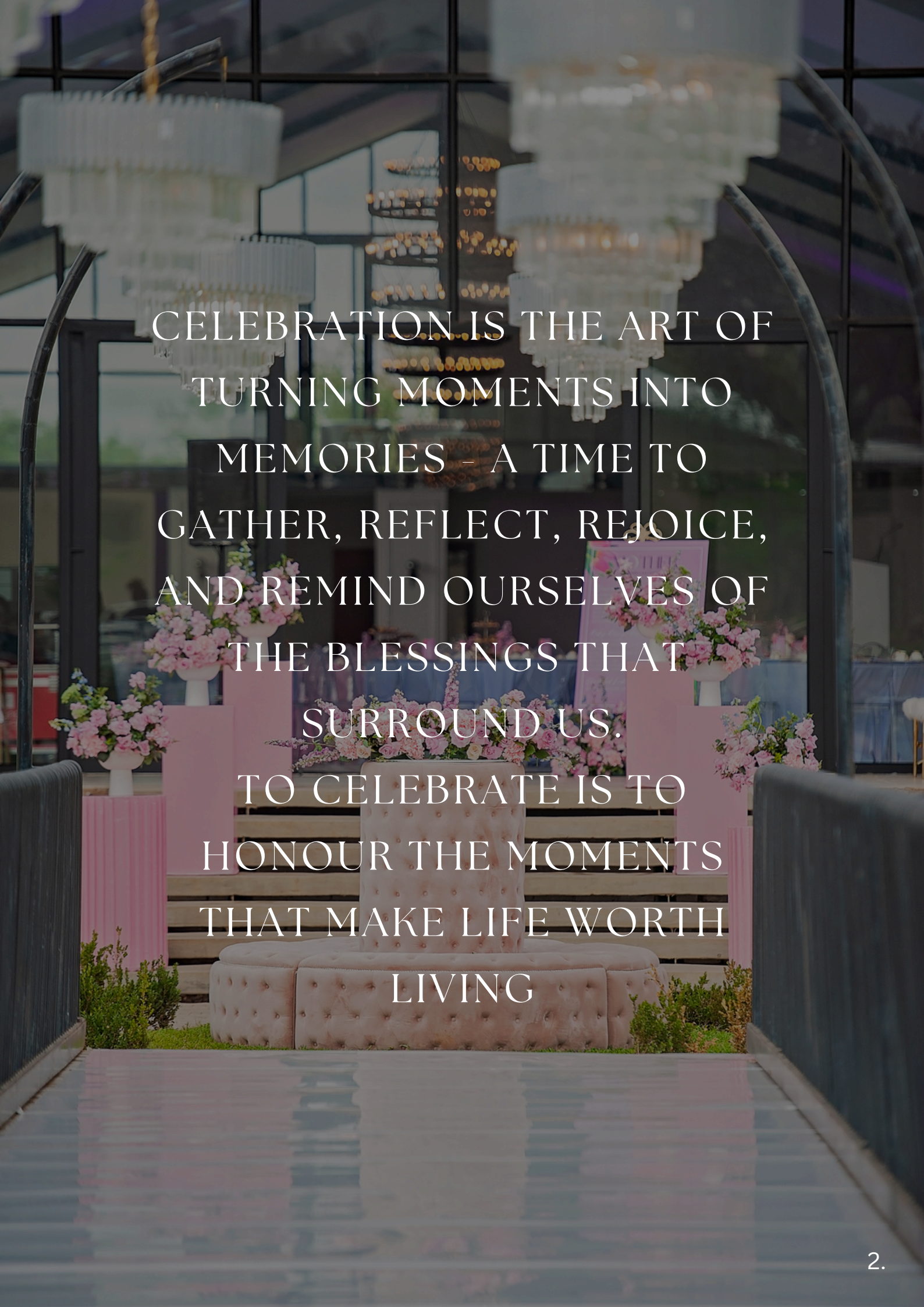
Together, we'll create memories that will last a lifetime.

Welcome to the beginning of your event journey with us.

We can't wait to make your vision come true!





A decorative stage set for a celebration. In the center, a tiered cake sits on a stand. The stage is adorned with large, ornate chandeliers and several large vases filled with pink flowers. A pink tufted ottoman is in the foreground. The background features a large window or glass wall.

CELEBRATION IS THE ART OF  
TURNING MOMENTS INTO  
MEMORIES – A TIME TO  
GATHER, REFLECT, REJOICE,  
AND REMIND OURSELVES OF  
THE BLESSINGS THAT  
SURROUND US.  
TO CELEBRATE IS TO  
HONOUR THE MOMENTS  
THAT MAKE LIFE WORTH  
LIVING

# STANDARD EVENTS PACKAGE

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## COMPLIMENTARY VENUE HIRE

Select Areas Dependant On Your Number Of Guests

## COMPLIMENTARY EVENT FURNITURE SETUP

Standard In-house Event Stage  
Standard In-house Event Backdrop Structure (Subject to availability)  
Standard In-house Round or Rectangular Folding Tables  
Standard In-house White or Natural Wooden Tables (10 Seater)  
Standard In-house Glass Tables (8 Seater)  
Standard In-house Event Chairs  
(White Gold Rim / Perspex Chairs)  
Glass Podium  
Standard In-house White Plinths

## COMPLIMENTARY EVENT TABLE TOP SETUP

Standard In-house Two Piece Glassware (Wine & Champagne)  
Standard In-house Three Piece Gold or Silver Flatware Cutlery  
Standard In -house Table Charger Plates  
Standard In -house Table Cloths for folding table option  
Standard In -house Cotton Napkins

## FOOD & BEVERAGES (MAIN COURSE ONLY)

**Main Course Buffet** - *Requires a minimum of 40 guests*

(A selection of 2 starches, 2 Vegetables, 2 Salads, 2 Meat options & Fish for a select few vegetarians)

OR

**Main Course Plated Menu** - *Available to a maximum of 200 guests*

(Plated meal options for 40 guests and above at a service fee of an additional R100 per person)

A Soft Drink Per Person  
A Bottled Water Per Person

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Guests  
*R595* per person

Children Under 10  
*R495* per person

Service Providers  
*R495* per person

### *Please Note:*

*Package Includes items and quantities available on our in-house furniture & decor selection as listed above*

*Removing items from the package does not change the price at all*

*Additional food & beverage required can be provided at an additional cost*

*Alcoholic beverages to be quoted separately upon request*



# PREMIUM EVENTS PACKAGE

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## COMPLIMENTARY VENUE HIRE

Select Areas Dependant On Your Number Of Guests

## COMPLIMENTARY EVENT FURNITURE SETUP

In-house Event Stage  
In-house Event Backdrop Structure (Subject to availability)  
In-house Round or Rectangular Folding Tables  
In-house White or Natural Wooden Tables (10 Seater)  
In-house Glass Tables (8 Seater)  
In-house Event Chairs  
(White Gold Rim / Perspex Chairs)  
In-house Glass Podium  
In-house White Plinths

## COMPLIMENTARY EVENT TABLE TOP SETUP

In-House Two Piece Glassware (Wine & Champagne)  
In-House Four Piece Gold or Silver Flatware Cutlery  
In-house Table Charger Plates  
In-house Black or White Table Cloths for folding table option  
In-house Cotton Napkins

## FOOD & BEVERAGES (THREE COURSE MEAL)

**Arrival Floating Canapés / Buffet Canapés**

**Main Course Buffet** – Requires a minimum of 40 guests  
(A selection of 3 starches, 2 Vegetables, 2 Salads, 3 Meat options)

OR

**Main Course Plated Menu** – Available to a maximum of 200 guests  
(Plated meal options for 40 guests and above at a service fee of an additional R100 per person)

### Dessert

Guest Welcome Refreshments  
One Soft Drink Per Person  
One Bottled Water Per Person

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Guests  
*R895 per person*

Children Under 10  
*R695 per person*

Service Providers  
*R695 per person*

*Please Note:*  
*Package Includes items and quantities available on our in-house furniture & decor selection as listed above*  
*Removing items from the package does not change the price at all*  
*Additional food & beverage required can be provided at an additional cost*  
*Alcoholic beverages to be quoted separately upon request*

# DIAMOND EVENTS PACKAGE

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## COMPLIMENTARY VENUE HIRE

Select Areas Dependant On Your Number Of Guests

## COMPLIMENTARY EVENT FURNITURE SETUP

In-house Event Stage  
In-house Event Backdrop Structure (Subject to availability)  
In-house Round or Rectangular Folding Tables  
In-house White or Natural Wooden Tables (10 Seater)  
In-house Glass Tables (8 Seater)  
In-house Event Chairs  
(White Gold Rim / Perspex Chairs)  
In-house Glass Podium  
In-house White Plinths

## COMPLIMENTARY EVENT TABLE TOP SETUP

In-House Two Piece Glassware (Wine & Champagne)  
In-House Four Piece Gold or Silver Flatware Cutlery  
In-house Table Charger Plates  
In-house Table Cloths for folding table option  
In-house Cotton Napkins

## FOOD & BEVERAGES (THREE COURSE MEAL)

**Arrival Floating Canapés / Buffet Canapés**

**Main Course Buffet** – Requires a minimum of 40 guests  
(A selection of 3 starches, 3 Vegetables, 3 Salads, 3 Meat options)

OR

**Main Course Plated Menu** – Available to a maximum of 200 guests  
(Plated meal options for 40 guests and above at a service fee of an additional R100 per person)

### Dessert

Guest Welcome Refreshments  
One Soft Drink Per Person  
One Bottled Water Per Person

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Guests  
*R1050 per person*

Children Under 10  
*R895 per person*

Service Providers  
*R895 per person*

### *Please Note:*

*Package Includes items and quantities available on our in-house furniture & decor selection as listed above  
Removing items from the package does not change the price at all  
Additional food & beverage required can be provided at an additional cost  
Alcoholic beverages to be quoted separately upon request*



# PAMPER PARTY PACKAGE

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YOUR CHOSEN EVENTS PACKAGE

PLUS

## **Express Treatment (30 Minutes)**

Head, Neck & Shoulder Massage

or

Manicure (Hand Massage, Exfoliate, Buff & Shine)

or

Pedicure (Foot Massage, Exfoliate, Buff & Shine)

*ADDITIONAL R450 per person*

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## EVENTS PACKAGE COMPARISON

|                             | STANDARD<br>EVENTS<br>R595 | PREMIUM<br>EVENTS<br>R895 | DIAMOND<br>EVENTS<br>R1 050 |
|-----------------------------|----------------------------|---------------------------|-----------------------------|
| VENUE HIRE                  | ●                          | ●                         | ●                           |
| IN-HOUSE STAGE              | ●                          | ●                         | ●                           |
| IN-HOUSE BACKDROP STRUCTURE | ●                          | ●                         | ●                           |
| IN-HOUSE EVENT TABLES       | ●                          | ●                         | ●                           |
| IN-HOUSE EVENT CHAIRS       | ●                          | ●                         | ●                           |
| IN-HOUSE GLASS PODIUM       | ●                          | ●                         | ●                           |
| IN-HOUSE WHITE PLINTHS      | ●                          | ●                         | ●                           |
| IN-HOUSE GLASSWARE          | ●                          | ●                         | ●                           |
| IN-HOUSE CUTLERY            | ●                          | ●                         | ●                           |
| IN-HOUSE CHARGER PLATES     | ●                          | ●                         | ●                           |
| IN-HOUSE TABLE CLOTH        | ●                          | ●                         | ●                           |
| IN-HOUSE NAPKINS            | ●                          | ●                         | ●                           |
| WELCOME REFRESHMENTS        |                            | ●                         | ●                           |
| CANAPES                     |                            | ●                         | ●                           |
| MAIN COURSE                 | ●                          | ●                         | ●                           |
| STARCH OPTIONS              | 2 OPTIONS                  | 2 OPTIONS                 | 3 OPTIONS                   |
| SALAD OPTIONS               | 2 OPTIONS                  | 2 OPTIONS                 | 3 OPTIONS                   |
| VEGETABLE OPTIONS           | 2 OPTIONS                  | 2 OPTIONS                 | 3 OPTIONS                   |
| MEAT OPTIONS                | 2 OPTIONS                  | 2 OPTIONS                 | 3 OPTIONS                   |
| DESSERT                     |                            | ●                         | ●                           |
| SOFT DRINK                  | ●                          | ●                         | ●                           |
| BOTTLED WATER               | ●                          | ●                         | ●                           |

# EXTRAS

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*We provide a range of pricing options tailored to suit every style and budget.  
The packages listed represent our base offerings, we encourage you to customise your experience.*

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## ADDITIONAL EXTRAS NOT INCLUDED IN THE PACKAGES

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### **Stationery:**

*Below is our minimum recommended stationery to make your wedding look beautiful,  
however stationery can be more or less costly depending on the clients preference*

### **Welcome Boards:**

Ao Personalised Correx Welcome Board - R1 450 each  
Personalised Mirror Welcome Board - R3 800 each (for hire)

### **Seating Arrangement Boards:**

Ao Correx Seating Chart - R1 450 each  
Large Table Seating Chart - Subject to size and design specifications  
Mirror Seating Chart - R4 800 each (for hire)

### **Backdrop Personalisation:**

Standard Backdrop Personalised Sticker - R1 850  
Acrylic Backdrop Personalised Stencil - R2 650

### **Plinth & Podium Stickers:**

Plinth Sticker - R650 each  
Podium Sticker - R550 each

### **Dance Floor Personalisation:**

4x4m Standard Personalised Dance Floor - R7 500  
\*Other Dance floor option prices subject to size and design specifications

### **Isle Personalisation:**

Standard Personalised Isle - R7 500  
\*Other Isle option prices subject to size and design specifications

### **Programme, Menu & Table Numbers:**

Standard Trifold Wedding Programme, menu, table number - R75 each  
Individual Double Sided Menu & Program - R48 each  
Individual Single Sided Program - R38 each

### **Other Stationery:**

Wedding Number Plate - Price On Request  
Personalised Gift Packaging - Price On Request  
Guest Standing Name Tags - Price On Request  
Personalised Bar Sticker - Price On Request  
Table Numbers - prices subject to size and design specifications  
  
Any Other Custom Stationery - Price On Request



# EXTRAS

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*We provide a range of pricing options tailored to suit every style and budget.  
The packages listed represent our base offerings, we encourage you to customise your experience.*

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## ADDITIONAL EXTRAS NOT INCLUDED IN THE PACKAGES

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### **Fresh Floral Arrangements:**

*Below is our minimum recommended flower arrangements to make your wedding look beautiful,  
however flowers can be more or less costly depending on the clients preference*

### **Guest Table Flower Arrangements:**

Standard Fresh Flowers- R1 250 per table *(can be split into 1 or 2 or 3 arrangements per table - 40% Flowers ; 60% Greenery)*

Premium Fresh Flowers- R1 760 per table *(can be split into 1 or 2 or 3 arrangements per table - 60% Flowers ; 40% Greenery)*

Diamond Fresh Flowers- R2 150 per table *(can be split into 1 or 2 or 3 arrangements per table - 80% Flowers ; 20% Greenery)*

Luxe Mega Fresh Flowers - R4 500 per table *(100% Bigger than Diamond flowers can be split into 1 or 2 or 3 arrangements per table  
or spread across the table into a split runner -80% Flowers ; 20% Greenery)*

### **Main Table Flower Arrangements:**

Standard Fresh Flowers- R2 500 (40% Flowers ; 60% Greenery)

Premium Fresh Flowers- R3 500 (60% Flowers ; 40% Greenery)

Diamond Fresh Flowers- R4 000 (80% Flowers ; 20% Greenery)

Luxe Mega Fresh Flowers - R6 850 (50% Bigger than Diamond flowers; 80% Flowers ; 20% Greenery)

### **Plinth Flower Arrangements:**

Standard Fresh Flowers - R1 890 per plinth (40% Flowers ; 60% Greenery)

Premium Fresh Flowers - R2 400 per plinth (60% Flowers ; 40% Greenery)

Diamond Fresh Flowers - R2 930 per plinth (80% Flowers ; 20% Greenery)

Luxe Mega Fresh Flowers - R6 850 (more than 100% Bigger than Diamond flowers; 80% Flowers ; 20% Greenery)

### **Backdrop Flower Arrangements:**

Standard Fresh Flowers - R3 800 (40% Flowers ; 60% Greenery)

Premium Fresh Flowers - R4 500 (60% Flowers ; 40% Greenery)

Diamond Fresh Flowers - R6 000 (80% Flowers ; 20% Greenery)

Luxe Mega Fresh Flowers - R8 850 (30% Bigger than Diamond flowers; 80% Flowers ; 20% Greenery)

### **Ring Backdrop Flowers:**

Full Big Ring Backdrop Fresh Flowers - R11 050

Half Big Ring Backdrop Fresh Flowers - R7 150

Full Small Ring Backdrop Fresh Flowers - R7 540

Half Small Ring Backdrop Fresh Flowers - R4 940

### **Other Florals:**

Basket of Fresh Rose Petals - R1 250

Any Other Flower Arrangements - Price On Request

Above is our minimum recommended flower arrangements to make your event look beautiful,  
however we are able to work around your allocated flower budget to meet your needs and make your event special.

## EXTRAS

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*We provide a range of pricing options tailored to suit every style and budget.  
The packages listed represent our base offerings, we encourage you to customise your experience.*

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### ADDITIONAL EXTRAS NOT INCLUDED IN THE PACKAGES

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#### **Silk Floral Arrangements for RENTAL:**

*Below is our minimum recommended flower arrangements to make your wedding look beautiful,  
however flowers can be more or less costly depending on the clients preference.  
N.B Silk flowers are available on a rental basis only.*

#### **Guest Table Flower Arrangements:**

Standard Silk Flowers - R750 per table (*can be split into 1 or 2 or 3 arrangements per table - 40% Flowers ; 60% Greenery*)  
Premium Silk Flowers- R1 100 per table (*can be split into 1 or 2 or 3 arrangements per table - 60% Flowers ; 40% Greenery*)  
Diamond Silk Flowers- R1 290 per table (*can be split into 1 or 2 or 3 arrangements per table - 80% Flowers ; 20% Greenery*)

#### **Main Table Flower Arrangements:**

Standard Silk Flowers- R1 500 (40% Flowers ; 60% Greenery)  
Premium Silk Flowers- R2 100 (60% Flowers ; 40% Greenery)  
Diamond Silk Flowers- R2 400 (80% Flowers ; 20% Greenery)

#### **Plinth Flower Arrangements:**

Standard Silk Flowers - R1 150 per plinth (40% Flowers ; 60% Greenery)  
Premium Silk Flowers - R1 450 per plinth (60% Flowers ; 40% Greenery)  
Diamond Silk Flowers - R1 750 per plinth (80% Flowers ; 20% Greenery)

#### **Backdrop Flower Arrangements:**

Standard Silk Flowers - R2 280 (40% Flowers ; 60% Greenery)  
Premium Silk Flowers - R2 700 (60% Flowers ; 40% Greenery)  
Diamond Silk Flowers - R3 600 (80% Flowers ; 20% Greenery)

#### **Ring Backdrop Flowers:**

Full Big Ring Silk Backdrop Flowers - R6 630  
Half Big Ring Silk Backdrop Flowers - R4 290  
Full Small Ring Silk Backdrop Flowers - R4 530  
Half Small Ring Silk Backdrop Flowers - R2 970

Above is our minimum recommended flower arrangements to make your event look beautiful,  
however we are able to work around your allocated flower budget to meet your needs and make your event special.

## EXTRAS

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*We provide a range of pricing options tailored to suit every style and budget.  
The packages listed represent our base offerings, we encourage you to customise your experience.*

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### ADDITIONAL EXTRAS NOT INCLUDED IN THE PACKAGES

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#### **Photography Venue Booking Rates:**

Bride & Groom - R500

Every Additional Guest - R200 per person

*Rate is applicable for 3 hours and does not include a photographer*

#### **Other Additional Extras:**

Mood Lights - R350 each

Low Fog Machine - R3 950

Sparks - R4 500 each (at least two required ; four recommended)

Online Invite & RSVP Service - R5 500

Standard In-house Sound System with a DJ - R6 950

360 Camera - Price On Request

Garden Stretch Tent / Cover-up - Price On Request

Drapery - Price On Request

Event Planner - Price On Request subject to the size of the wedding/event

Balloon Arrangements - Price On Request

Photo Booths - Price On Request

Candles & Candle Holders - Price On Request

Cake - Price On Request

Photography & Videography - Price On Request

Live Music - Price On Request

Fireworks - Price On Request

Additional Meals - Price On Request

Additional Beverages - Price On Request

Spa Treatments - Price On Request

Any Other Items not Available in our in-house furniture & decor selection at a cost



LIRA CHAPEL







LIRA GLASS RECEPTION HALL



## TERMS AND CONDITIONS

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### *Important things to know*

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Lira Boutique Hotel & Spa hereby leases to the client, who hereby agrees to lease from Lira Boutique Hotel & Spa, the venue for the wedding/event on the wedding/event day, on the terms and conditions herein.

The client acknowledges and accepts the quoted venue fee and the package fee provided by Lira Boutique Hotel & Spa and by entering into this agreement and accepting these terms and conditions, the client undertakes to pay all amounts owing in terms of this agreement in accordance with clause 1 below:

#### **1. Payment of deposit and confirmation of reservation**

1.1 In order for the client to confirm the reservation of venue for a wedding/event, the client shall be required to pay a 20% Non-Refundable deposit to confirm their booking.

1.2 Please note: The date/s remain open to other bookings if not secured by the following:

- 1.2.1 a receipt of your 20% deposit
- 1.2.2 signed acceptance of a Lira Boutique Hotel & Spa wedding or event quotation.
- 1.2.3 signed acceptance of a Lira Boutique Hotel & Spa terms and conditions.

1.3 Full Non - Refundable balance is required 14 business days before the wedding/event.

#### **2. Celebrations may be postponed to a future date at no additional cost at least 30 business days prior to the date of the celebration.**

2.1 Any events or weddings postponed within 30 business days of the date of the celebration will be subject to a 20% booking amendment fee.

2.2 Any cancellations on dates that were postponed are fully non-refundable.

#### **3. Any changes to the quotation must be finalised 14 business days before the date of the celebration.**

3.1 Final meetings are held roughly 14-28 days prior to your wedding/event date. All of the final details and information will be discussed in these meetings and no further changes to your invoice will be allowed within 14 business days leading to your wedding/event. If you would like information as to what will be discussed at the meeting, please feel free to speak to your dedicated wedding/event co-ordinator and they will be able to assist you in this regard.

## TERMS AND CONDITIONS

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### *Important things to know continued*

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**4. Cancellations of weddings/events can be done 60 business days prior to the wedding/event with a 30% cancellation fee of the total quoted amount.**

4.1 Cancellations done within 60 business days of the wedding/event will be subject to a 50% non-refundable charge of the total quoted amount

4.2 Cancellations done within 30 business days of the wedding/event will be fully non-refundable.

**5. All prices are a basic guideline; pricing will change based on each wedding/event's unique look, scale and design.**

### **6. Mock Up & Table Preview**

6.1 This is when we set up a table preview based on what we have discussed and you start seeing all of your wonderful ideas come to life. This is an important part of the creative process, especially when some changes have been made to the overall look and design. This also gives you a great opportunity to play around and see what you like or don't like and make changes accordingly. Kindly note that the mock up and table preview are complimentary however we do charge for mock up flowers, candles, napkins and other items we do not have in-house that would have to be outsourced.

**7. Set Up & Breakdown Costs: Lira Boutique Hotel & Spa reserves the right to accept bookings the day before or after a wedding or event.**

7.1 Weddings and events setup is available from 6am on the day of the celebration unless arranged prior. Should the client require the venue the day(s) before the celebration, a setup fee will be charged.

7.2 The venue can be reserved for setup and breakdown purposes at a rate of R20 000 per day. Set up times from 6am to 10pm daily.

7.3 Set up and breakdown done between 10pm and 6am is subject to an overtime fee of R1000 per hour.

## TERMS AND CONDITIONS

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*Important things to know continued*

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### **8. Wedding/Event cut off times**

8.1 Wedding and event times are from 8am to 11:30pm

8.2 Any wedding or event that will run from midnight to 4am will be subject to an overtime fee of R3000 per hour.

### **9. Late penalty fees**

9.1 It is imperative that our events start on time in order to maintain the quality of our service offering

9.2 Events that start two hours later than the agreed time will be subject to a penalty fee of R1000 per hour.

### **10. Reputable outsourced event planners allowed.**

10.1 Lira Boutique Hotel & Spa provides in-house floral arrangements, stationery, furniture, non-drip candles and décor services, ensuring your vision is brought to life to your complete satisfaction. We do allow outsourced furniture, décor, stationery and event planning services with the exception of flowers and candles - which are provided for exclusively in-house. Our dedicated team is here to deliver exceptional quality and personalised attention to meet your needs.

10.2 We only allow non-drip candle use to protect our tables and tablecloths. Should you require candles, we do provide non-drip candles in-house at an additional cost.

### **11. All our packages come COMPLEMENTARY with our in-house Furniture, Glassware, Underplates and Cutlery, however guests are allowed to bring their own furniture and décor items.**

11.1 Please note that all our flower costing is influenced by your specific chosen floral textures and designs.



## TERMS AND CONDITIONS

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### *Important things to know continued*

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**12. Guests are allowed to outsource the services of professional Sound System and DJ, however kindly note that outsourced sound systems are to be strictly maintained at reasonable sound levels for the specific venue utilised on the booking.**

**13. No Nailing / Drilling on the walls allowed.**

**14. No pulling of furniture and chairs on the floors.**

**15. Breakage\Damage deposit**

15.1 As a company, we charge a refundable breakage/damage deposit fee of R2000 ex VAT. This is to protect us if and when things break. This amount will get refunded to you when the wedding/event is over and a full recon has been done on décor stock items at the lowest possible replacement value.

15.2 Any breakage/damage exceeding the R2000 refundable damage deposit will be charged additionally to the client.

**16. Flowers**

16.1 We normally suggest rose petals or any natural and bio-degradable elements as opposed to synthetic confetti because the actual confetti pieces are near impossible to clean up and harmful to the environment. We can still advise on some fun options so please ask us if you need a unique idea.

16.2 We love it when you and your guests take flowers at the end of your wedding/event. We however just ask that no one takes the décor vases or related items with them when they leave. Items that are missing or damaged after a wedding/event will be charged to client.

16.3 Rental flowers arrangements (silk flowers) are not allowed to be removed from the property.

**17. No Food / Beverages / Water from outside will be allowed into the Lira premises at all - guests should order in-house for any additional food or beverages required.**

17.1 Alcoholic beverages are to be quoted separately upon request

## TERMS AND CONDITIONS

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### *Important things to know continued*

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#### **18. Kindly note Lira has a fully serviced bar to provide alcoholic beverages to guests**

18.1 Alcoholic beverages from outside will only be allowed at the below prescribed corkage, service and glassware fee.

18.1.1 Corkage Pricing Guidelines are as follows:

Ciders & beers - R12 per bottle

Local MCC & wines - R150 per bottle

International MCC, Champagnes & wines - R450 per bottle

Whisky & Spirits - R450 per bottle

18.1.2 The Service Fee for alcohol brought from outside is R4000

18.1.3 The glassware fee is to be quoted separately based on the glassware required.

18.2 Kindly note the client is required to bring their own storage & refrigeration unit for the alcohol the bring from outside to keep seperate from Lira stock at all times.

#### **19. Accommodation**

19.1 Kindly take note that check in is from 2pm and check out is before 11am.

19.2 Villas for wedding guests can be offered at a 20% discount (subject to availability)

Kindly inquire with our front desk team for pricing

#### **20. Restaurant Bookings**

20.1 In order to not disturb our restaurant patrons we do not allow guests to host events at the restaurant unless it is under the following circumstances:

20.1.1 The booking is for less than 20 guests and there will be no decor, balloons or backdrops etc. present

20.1.2 a booking fee of R40 000 is paid to close the restaurant to the public

20.1.2.1 The R40 000 restaurant booking fee includes a bar tab of R20 000

## TERMS AND CONDITIONS

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### *Important things to know continued*

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#### **21. Liability Clause**

21.1 The client agrees to look after any minors travelling to Lira Boutique Hotel & Spa with them and to inform other parents travelling with minors to attend their wedding/event to look after and take care of minors in their care at all times and that they are fully responsible and accountable for such minors in all areas of the lodge. The client further agrees that Lira Boutique Hotel & Spa, its owners, management and employees shall not be held liable for any accidents or incidents that occur to minors or guests attending their wedding/event.

21.2 We absolutely LOVE children, however we are not very good baby sitters and are not responsible for looking after them on the day of the wedding/event either. Please ensure that someone capable is assigned or hired to look after the little ones during the day and evening.

21.3 Swimming pools and other facilities in the hotel are not part of the wedding/events bookings, unless if exclusively booked, in instances where clients have exclusively booked the restaurant or other areas with swimming pool facilities.

21.4 Kindly note that swimming in the hotel / participating in any hotel activities is voluntary. There is no life guard on duty, and use of the pools or hotel facilities is at the clients own risk.

21.5 It is important that fireworks are administered by an experienced person. Lira Boutique Hotel & Spa will not take responsibility for injury to any persons as a result of fireworks. Lira Boutique Hotel & Spa encourages guests to practice precaution and remain in the designated areas while fireworks are being discharged.

21.6 Clients waive any and all claims of whatsoever cause or nature however arising against the owners of the hotel, their associates, management, employees and any person connected whether directly or indirectly with the running of the hotel.

LET'S CHAT!

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[WWW.LIRABOUTIQUE.CO.ZA](http://WWW.LIRABOUTIQUE.CO.ZA)

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*If you have any questions, please get in touch.*

*We look forward to hearing from you!*



LIRA BOUTIQUE

— LODGE & SPA —



# WEDDINGS & EVENTS MENU

# PLATED MENU

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*Available to a maximum of 200 guests*

*Plated meal options for 40 guests and above served at a service fee of an additional R100 per person*

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## STARTERS

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Salad of greens with roasted butternut squash, toasted hazelnuts,  
goat cheese with pomegranate dressing.

/

Beef trinchado made from cubed steak cooked in a rich  
spicy Prego sauce with white wine.

/

Prawn cocktail a classic appetiser made with a cold cooked prawns  
served in a creamy, tangy sauce.

/

Peri-peri Chicken livers heated in a butter and olive oil  
and sautéed onions finished with garlic sauce

---

## MAINS

---

Roasted half rack of lamb complimented with brie & potato croquette,  
asparagus, baby carrot and red wine Jus.

/

Spicy chicken thighs served with cherry tomato, sweet corn,  
green peas, and some dullen papers.

/

Whole baby kingklip or Hake fish grilled with lemon & herbs  
served spiced rice & vegetables of the day.

/

Lira Beef fillet grilled with salt and paper served with  
mushroom Risto with peas finished with red win Jus.

---

## DESSERTS

---

Roasted Chocolate Fondant

Decadent hot chocolate pudding with a molten middle served with vanilla ice cream.

/

Due of Crème Brule

Rich custard base flavoured with vanilla & dark chocolate topped  
with a contrasting layer of hard caramel.

/

Cake of the day

Please ask your waiter for the gateau of the day.

# B U F F E T M E N U

*Requires a minimum of 40 guests*

---

## F L O A T I N G C A N A P E S

---

### *SELECT FOUR OPTIONS*

Smoked Salmon Blini

Chicken Satays

Beef Croquettes

Mini Potato Bake

Spiced Chicken Wings

Mini Wors Wellington

Chicken Nuggets

Vegetable Spring Rolls

Fried Wings

Cheese Meat Balls

Cajun Roast Potato Wedges

Beef Scotch Eggs

Chicken Mini Pie

Cheese & Tomato Bruschetta

Vegetable Tempura

# BUFFET MENU

*Requires a minimum of 40 guests*

---

## SALADS & VEGETABLES

---

### *SELECT FOUR OPTIONS*

Sliced Beetroot Salad

Green Leaf Salad with Feta

Sweet Corn, Red Cabbage & Green Bean Salad

Three Bean Salad

Mixed Vegetable Salad

Fusilli Pasta Salad

Village Greek Salad

Orange Beetroot Salad

Mediterranean Potato Salad

Corn Coleslaw Salad

Mixed Vegetables

Baked Potatoes

*Salad Condiments | Bread Display | Salad Dressing*

# BUFFET MENU

*Requires a minimum of 40 guests*

---

## STARCH

---

*SELECT TWO/THREE OPTIONS (depending on your package)*

Pap

Steamed Basmati Rice

Mashed Potato

Steamed Baby Potatoes

Samp

Mixed Vegetables

Cinnamon Roast Butternut

Potato Au Gratin

Steamed Bread



# B U F F E T M E N U

---

*Requires a minimum of 40 guests*

---

## M E A T S

---

*SELECT TWO/THREE OPTIONS (depending on your package)*

Beef Stew

Beef Roast

Grilled Cajun Spiced Chicken Drumsticks

Coconut Chicken Curry

Roast Lemon & Herb Chicken

Butter Chicken

Grilled Hake Fish Fillet with Lemon Butter

Grilled Hake Fish Fillet with Garlic Butter

# BUFFET MENU

*Requires a minimum of 40 guests*

---

## DESSERT

---

### *SELECT TWO OPTIONS*

Cheese & Fresh Fruit Platter

Lira Mud Pie

Strawberry Cheesecake

Salted Caramel Baked Cheesecake

Cookies & Cream

Black Forrest Gateaux

Mini Red Velvet Cakes

Mini Carrot Cakes

Double Decker

# BRAAI MENU

*Requires a minimum of 40 guests*

---

## STARCH (SELECT TWO)

---

Pap

Rice

Steamed Bread

Samp

---

## MEAT (SELECT TWO)

---

Beef Chuck

Chicken Pieces

Fish

Beef Wors

---

## SALADS (SELECT TWO)

---

Salsa Salad

Lira Corn Coleslaw

Greek Salad

Chakalaka

# TRADITIONAL MENU

*Requires a minimum of 40 guests*

---

## STARCH (SELECT TWO)

---

Yellow Sour Pap

White Pap

Traditional Samp

Pumpkin Pap

---

## MEAT (SELECT TWO)

---

Boiled Goat Meat

Boiled Beef

Hard Body Chicken

Mopani Worms

Fish

---

## VEGETABLES (SELECT TWO)

---

Muxe

Delele

Thanga

Spinach

Black Beans

Sweet Corn on the Cob

A formal dining room setting featuring a long white rectangular table surrounded by gold-framed chairs with white upholstered seats and backs. The table is set with white linens, glassware, and a large centerpiece of white and yellow roses. A large, ornate chandelier hangs from the ceiling, and a large floral archway is visible in the background. The text "FURNITURE CATALOGUE" is overlaid in the center in a white serif font.

# FURNITURE CATALOGUE

COMPLIMENTARY FURNITURE & DECOR  
INCLUDED IN OUR BASE PACKAGES

---

TABLES

---

GOLD DIAMOND ROUND  
CAKE TABLE



GOLD SQUARE DIAMOND  
MAIN TABLE



GOLD SQUARE TABLE  
(8- 10 SEATER)



GOLD SPIRAL  
ROUND TABLE



WHITE  
8 SEATER TABLE



ZIG ZAG  
MAIN TABLE





---

CHAIRS

---

GHOST CHAIR



WHITE GOLD RIM  
ARABELLA CHAIR



---

WHITE PLINTHS

---

SQUARE PLINTH



CYLINDER PLINTH



COMPLIMENTARY FURNITURE & DECOR

---

GLASS PODIUMS

---



WEDDING / EVENT STAGE

---



COMPLIMENTARY FURNITURE & DECOR

---

BACKDROP STRUCTURES

---



# COMPLIMENTARY FURNITURE & DECOR

## TABLE TOP SETUP

---

SILVER CUTLERY



GOLD CUTLERY



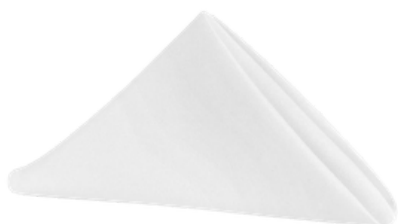
TWO PIECE GLASSWARE  
(WINE & CHAMPAGNE)



BLACK COTTON NAPKIN



WHITE COTTON NAPKIN



WHITE COTTON  
TABLE CLOTHS



---

TABLE TOP SETUP

---

BLACK COTTON  
TABLE CLOTH



BLACK  
CHARGER PLATE



CLEAR GOLD RIM  
CHARGER PLATE



GOLD  
CHARGER PLATE



ADDITIONAL EXTRAS NOT PART OF THE PACKAGE  
TO BE QUOTED UPON REQUEST

---

## BAR, COCKTAIL & SIDE TABLES

---

FISHSCALE TABLE



R 750

SPIRAL COFFEE TABLE



R 450

HEXAGON SIDE TABLE



R 180

BLACK TOP SIDE TABLE



R 250

GOLD ROUND COCKTAIL TABLE



R 550

8 SEATER CONVERSATION TABLE



R 850



ADDITIONAL EXTRAS TO BE QUOTED

---

BAR, COCKTAIL & SIDE TABLES

---

ROUND TOP COFFEE TABLE



R 450

DIAMOND COFFEE TABLE



R 350

WOODEN SIDE TABLE



R 180

GLASS TOP COFFEE TABLE



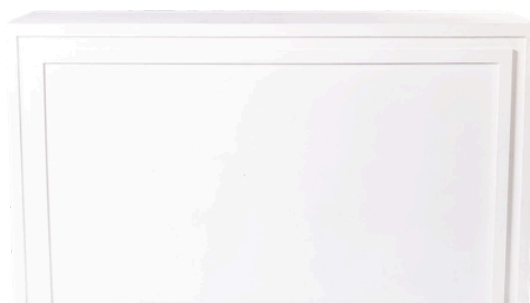
R 250

DECORATIVE BAR UNIT



R 1200

WHITE BAR UNIT



R1200

ADDITIONAL EXTRAS TO BE QUOTED

---

BAR, COCKTAIL & SIDE TABLES

---

SILVER SPLASH  
CHARGER PLATE



R 12

GOLD SPLASH  
CHARGER PLATE



R 12

WOVEN CHARGER  
PLATE



R 180

ADDITIONAL EXTRAS TO BE QUOTED

---

MULTI SEATER COUCHES

---

WHITE LEATHER COUCH



R1450

BLACK LEATHER COUCH



R1450

CREAM THREE SEATER



R1250

MUSTARD THREE SEATER



R1250

MUSTARD THREE SEATER



R1250

NAVY THREE SEATER



R1250

ADDITIONAL EXTRAS TO BE QUOTED

---

MULTI SEATER COUCHES

---

GREEN THREE SEATER



R1 450

CHESTERFIELD THREE SEATER



R1 450

CHESTERFIELD TWO SEATER



R1 050

GREEN THREE SEATER



R1 450

PINK SHELL MOTIF THREE SEATER



R1 450

CHESTERFIELD THREE SEATER



R1 350

ADDITIONAL EXTRAS TO BE QUOTED

---

SINGLE SEATER COUCHES

---

GREEN TUB



R 400

PINK VICTORIA



R 650

GREEN GOLD RIM



R 400

PINK SHELL



R 650

ARMLESS EMERALD



R 350

PINK CHESTERFIELD



R 650

ADDITIONAL EXTRAS TO BE QUOTED

---

SINGLE SEATER COUCHES

---

GOLD & WHITE  
QUEEN CHAIR



R 450

CREAM  
VICTORIA SOFA



R 650

THE COSMOPOLITAN  
SEATER



R 450

BLACK CROSSED  
LEGGED CHAIR



R 165

CHROME ROYAL BLUE  
SINGLE SEATER



R 550

MODERN CROSSED  
BACKED CHAIR



R 75

ADDITIONAL EXTRAS TO BE QUOTED

---

COCKTAIL CHAIRS & LOUNGES

---

PINK MIDDLEBAY  
ROUND SOFA



R 2300

BIRD CAGE CHAIR



R 650

WHITE GOLD RIM  
ARABELLA BAR STOOL



R 450

BLACK GOLD RIM  
ARABELLA BAR STOOL



R 165



ADDITIONAL EXTRAS TO BE QUOTED

---

BENCHES, OTTOMANS & STOOLS

---

CREAM GOLD  
FRAME OTTOMAN



R280

GREY GOLD  
FRAME OTTOMAN



R 650

WHITE FAUX  
FUR OTTOMAN



R 350

OFF WHITE  
CHESTERFIELD OTTOMAN



R 350

ROUND GREEN SINGLE  
SEATER OTTOMAN



R 220

SILVER FRAME  
NAVY BLUE OTTOMAN



R 220

ADDITIONAL EXTRAS TO BE QUOTED

---

BENCHES, OTTOMANS & STOOLS

---

LONG GREEN  
4 SEATER OTTOMAN



R 450

MUSTARD & WHITE  
3 SEATER OTTOMAN



R 450

SILVER FRAME NAVY  
BLUE OTTOMAN



R 450

ADDITIONAL EXTRAS TO BE QUOTED

---

CUSHIONS

---

MUSTARD



R 85

PINK FLOWER



R 85

DUSTY PINK



R 85

NAVY BLUE



R 85

PINK BUTTERFLY



R 85

CREAM



R 85

---

V A S E S

---

WHITE MUSHROOM  
VASE



LARGE - R 55  
MEDIUM - R 35

WHITE FISHBOWL  
VASE



LARGE - R 55  
MEDIUM - R 35

BLACK HOURGLASS  
VASE



R 60

WHITE PLASTIC  
BLESSING VASE



R 25

BLACK FISHBOWL  
VASE



R 35

WHITE BUBBLE  
CYLINDER VASE



R 220

## ADDITIONAL EXTRAS TO BE QUOTED

### ACCESSORIES

---

WELCOME BOARDS



R 650

SELFIE PERSONALISED MIRROR



R 1200

WINE & CHAMPAGNE  
3 PIECE STAND



R 1800

AO EASEL



R 950

GOLD PLINTHS



R 300

GOLD/ROSE GOLD SMALL  
EASEL STAND



R 220

LET'S CHAT!

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[WWW.LIRABOUTIQUE.CO.ZA](http://WWW.LIRABOUTIQUE.CO.ZA)

[EVENTS@LIRABOUTIQUE.CO.ZA](mailto:EVENTS@LIRABOUTIQUE.CO.ZA)

PHONE: 015 065 0976 | 060 637 6754

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*If you have any questions, please get in touch.*

*We look forward to hearing from you!*

## WEDDINGS & EVENTS CORKAGE FEES

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*Important things to know*

---

Lira Boutique Lodge & Spa has a fully serviced bar to provide alcoholic beverages to guests

Alcoholic beverages from outside the venue will only be allowed at the below prescribed corkage, service and glassware fee.

Corkage Pricing Guidelines are as follows:

**Ciders & beers - R12 per bottle**

**Local MCC & wines - R150 per bottle**

**International MCC, Champagnes & wines - R450 per bottle**

**Whisky & Spirits - R450 per bottle**

The Service Fee for alcohol brought from outside is **R4000**

The glassware fee is to be quoted separately based on the glassware required.

Kindly note the client is required to bring their own storage & refrigeration unit for the alcohol they bring from outside to keep separate from Lira stock at all times.



# RECOMMENDED WEDDING PLANNERS & SERVICE PROVIDERS

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## WEDDING AND EVENT PLANNERS

---

|                            |                                                                                         |
|----------------------------|-----------------------------------------------------------------------------------------|
| Alumbi Events              | 076 123 7301   <a href="mailto:info@alumbievents.co.za">info@alumbievents.co.za</a>     |
| Deco By Lola               | 068 503 5690   <a href="mailto:decobylola@gmail.com">decobylola@gmail.com</a>           |
| Malwandla Lifestyle Events | 076 839 9212   <a href="mailto:malwandlaevents@gmail.com">malwandlaevents@gmail.com</a> |
| The Julz Events            | 078 961 9555   <a href="mailto:info@thejulz.co.za">info@thejulz.co.za</a>               |

## FURNITURE & DECOR HIRE

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|                      |                                                                                           |
|----------------------|-------------------------------------------------------------------------------------------|
| Cranberry Events     | 081 495 8907   <a href="mailto:info@cranberryevents.co.za">info@cranberryevents.co.za</a> |
| Arose Elegant Events | 083 450 0372   <a href="mailto:aroseparties@gmail.com">aroseparties@gmail.com</a>         |

## WEDDING AND EVENT STATIONERY

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|           |                                                                             |
|-----------|-----------------------------------------------------------------------------|
| GA Empire | 062 497 9844   <a href="mailto:info@gaempire.co.za">info@gaempire.co.za</a> |
|-----------|-----------------------------------------------------------------------------|

## FLORAL ARRANGEMENTS

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|        |                                                                                 |
|--------|---------------------------------------------------------------------------------|
| Yonela | 071 104 8501   <a href="mailto:yonelakraqa@gmail.com">yonelakraqa@gmail.com</a> |
|--------|---------------------------------------------------------------------------------|

## PHOTOGRAPHY AND VIDEOGRAPHY

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|                    |                                                                                             |
|--------------------|---------------------------------------------------------------------------------------------|
| Eurospace Digital  | 060 820 3871   <a href="mailto:eurospacedigitals@gmail.com">eurospacedigitals@gmail.com</a> |
| Zwavhudi           | 072 880 1613   <a href="mailto:zwavhudimuavha@gmail.com">zwavhudimuavha@gmail.com</a>       |
| Anza R Photography | 071 236 0418   <a href="mailto:info@anzarphotography.com">info@anzarphotography.com</a>     |

## RECOMMENDED SERVICE PROVIDERS

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### MAKEUP ARTIST

---

Didie Museri

071 564 5518

---

### SEAMSTRESS

---

Bonolo Mashilo

064 702 2015 | consultations@bmashilodesigns.com

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### PHOTOGRAPHY AND VIDEOGRAPHY

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Eurospace Digital

060 820 3871 | eurospacedigitals@gmail.com

Zwavhudi

072 880 1613 | zwavhudimuavha@gmail.com

Anza R Photography

071 236 0418 | info@anzarphotography.com

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### CAKE

---

Vhuhoneni Cakes

082 514 4714

Malume

073 257 2786

Valeria

083 449 5758

# LIRA

BOUTIQUE LODGE & SPA

## 2026/2027 CONFERENCE CATALOGUE

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[WWW.LIRABOUTIQUE.CO.ZA](http://WWW.LIRABOUTIQUE.CO.ZA)

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☎ 015 065 0976 | 060 637 6754 ✉ [events@liraboutique.co.za](mailto:events@liraboutique.co.za)

## W E L C O M E

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Thank you for choosing Lira Boutique Lodge & Spa as your conference venue!

At Lira Boutique Lodge & Spa, we are dedicated to making your experience as stress-free and enjoyable as possible.

Whilst we provide venue hire, catering, and standard conference furniture, we also offer additional elements to make your conference outstanding, from notepads & pens to TV screens for presentation.

Our goal is to streamline the planning process and bring your vision to life, allowing you to focus on productivity. Whether you're local or planning a destination corporate event, we're here to make your conferencing dreams a reality.

✉ [events@liraboutique.co.za](mailto:events@liraboutique.co.za)  
☎ 015 065 0976 | 060 637 6754

*Sincerely,*  
**LIRA**  
BOUTIQUE LODGE & SPA

# HALF DAY CONFERENCE PACKAGE

---

## COMPLEMENTARY VENUE HIRE

Select Areas Dependant On Your Number Of Guests

## COMPLEMENTARY CONFERENCE FURNITURE SETUP

Conference Table & Chairs

Conference Stage (Optional) available for larger groups in the main hall

Glass Podium & Microphone

Standard Sound System

Projector - if required

Flipchart's with Markers - if required

Notepad and paper per person

Wi-Fi

Table Sweets

Table Water

## FOOD & BEVERAGES

### On Arrival:

Tea/Coffee/Water & Juice

Muffins/Scones/Biscuits

### Mid-Morning Tea Break:

Tea/Coffee/Water & Juice

Sandwiches/Quiches/Muffins/Scones

### Lunch Break:

Soft Drink per person

Main Course Meal

(2 Starches, 2 Vegetables, 2 Salads, 2 Meat Options & Fish for guests who don't eat meat)

---

In-house Furniture Set-Up and Co-ordination

Conference Hostesses, Waiters & Waitresses

*R795*  
*per person*

*Please Note:*

*Package Includes items and quantities available on our in-house furniture & decor selection as listed above*

*Removing items from the package does not change the price at all*

*Additional food & beverage required can be provided at an additional cost*

*Alcoholic beverages to be quoted separately upon request*

# FULL DAY CONFERENCE PACKAGE

---

## COMPLEMENTARY VENUE HIRE

Select Areas Dependant On Your Number Of Guests

## COMPLEMENTARY CONFERENCE FURNITURE SETUP

Conference Table & Chairs  
Conference Stage (Optional) available for larger groups in the main hall  
Glass Podium & Microphone  
Projector - if required  
Flipchart's with Markers - if required  
Notepad and paper per person  
Wi-Fi  
Table Sweets  
Table Water

## FOOD & BEVERAGES

### On Arrival:

Tea/Coffee/Water & Juice  
Muffins/Scones/Biscuits

### Mid-Morning Tea Break:

Tea/Coffee/Water & Juice  
Sandwiches/Quiches/Muffins/Scones

### Lunch Break:

Soft Drink per person  
Main Course Meal  
(2 Starches, 2 Vegetables, 2 Salads, 2 Meat Options & Fish for guests who don't eat meat)

### Afternoon Tea Break:

Tea/Coffee/Water & Juice  
Muffins/Biscuits/Scones/Fruits

---

In-house Furniture Set-Up and Co-ordination  
Conference Hostesses, Waiters & Waitresses

*Rs95*  
*per person*

*Please Note:*

*Package Includes items and quantities available on our in-house furniture & decor selection as listed above*

*Removing items from the package does not change the price at all*

*Additional food & beverage required can be provided at an additional cost*

*Alcoholic beverages to be quoted separately upon request*

# TERMS AND CONDITIONS

---

## *Important things to know*

---

Lira Boutique Lodge & Spa hereby leases to the customer, who hereby agrees to lease from Lira Boutique Lodge & Spa, the venue for the conference on the conference date, on the terms and conditions herein.

The client acknowledges and accepts the quoted venue fee and the package fee provided by Lira Boutique Lodge & Spa and by entering into this agreement, the client undertakes to pay all amounts owing in terms of these terms and conditions in accordance with clause 1 below:

### **1. Payment of deposit and confirmation of reservation**

1.1 In order for the client to confirm the reservation of venue for a conference, the client shall be required to pay a 20% Non-Refundable deposit to confirm their booking.

1.2 Please note : The date/s remain open to other bookings if not secured by the following:

1.2.1 a receipt of your 20% deposit

1.2.2 signed acceptance of a Lira Boutique Lodge & Spa conference quotation.

1.2.3 signed acceptance of a Lira Boutique Lodge & Spa terms and conditions.

1.3 Full Non - Refundable balance is required 30 business days before the conference.

### **2. Conferences may be postponed to a future date at no additional cost at least 30 business days prior to the date of the celebration.**

2.1 Conferences postponed within 30 business days of the date of the conference will be subject to a 20% booking amendment fee.

2.2 Cancellations on dates that were postponed are fully non-refundable.

### **3. Changes to the quotation must be finalised 14 business days before the date of the conference.**

3.1 Final meetings are held roughly 14-28 days prior to your conference date. All of the final details and information will be discussed at this meeting and no further changes to your invoice will be allowed thereafter.



# TERMS AND CONDITIONS

---

*Important things to know continued*

---

**4. Cancellations of conferences can be done 60 business days prior to the conference with a 30% cancellation fee of the total quoted amount.**

4.1 Cancellations done within 60 business days of the conference will be subject to a 50% non-refundable charge of the total quoted amount

4.2 Cancellations done within 30 business days of the conference will be fully non-refundable.

**5. All prices are a basic guideline; pricing will change based on each conference's unique look, scale and design.**

**6. Set Up & Breakdown Costs: Lira Boutique Lodge & Spa reserves the right to accept bookings the day before or after a conference.**

6.1 Conference setup is available from 6am on the day of the conference unless arranged prior. Should the client require the venue the day(s) before the conference, a setup fee will be charged.

6.2 The venue can be reserved for setup and breakdown purposes at a rate of R20 000 per day. Set up times from 6am to 10pm daily.

6.3 Setup and breakdown done between 10pm and 6am is subject to an overtime fee of R1000 per hour.

**7. Conference cut-off times**

7.1 Conference times are from 8am to 11:30pm

7.2 Conferences that will run from midnight to 4am will be subject to an overtime fee of R3000 per hour.

**8. Late penalty fees**

8.1 It is imperative that our conferences start on time in order to maintain the quality of our service offering

8.2 Conferences that start two hours later than the agreed time will be subject to a penalty fee of R1000 per hour.

# TERMS AND CONDITIONS

---

## *Important things to know continued*

---

### **9. Outsourced conference planners allowed.**

9.1 Outsourced Flowers and Stationery/Furniture and Décor allowed.

9.2 For outsourced candles, we only allow non-drip candle use to protect our tables and tablecloths.

9.3 Non-drip candles can be provided at an additional cost.

9.4 Damages to the furniture or linen due to candles provided by the client will be charged to the client at the relevant replacement fee.

### **10. All our packages come COMPLEMENTARY with our in-house Furniture however guests are allowed to bring their own furniture and décor items.**

10.1 Please note that all our flower costing is influenced by your specific chosen floral textures and designs.

### **11. Guests are allowed to outsource the services of professional Sound System and DJ, however kindly note that outsourced sound systems are to be strictly maintained at reasonable sound levels for the specific venue utilised on the booking.**

### **12. No Nailing / Drilling on the walls allowed.**

### **13. No pulling of furniture and chairs on the floors.**

### **14. Breakage/Damage deposit**

14.1 As a company, we charge a refundable breakage/damage deposit fee of R2000 ex VAT. This is to protect us if and when things break. This amount will get refunded to you when the conference is over and a full recon has been done on décor stock items at the lowest possible replacement value.

14.2 Breakage/damage exceeding the R2000 refundable damage deposit will be charged additionally to the client.

# TERMS AND CONDITIONS

---

## *Important things to know continued*

---

**15. No Food / Beverages / Water from outside will be allowed into the Lira premises at all - guests should order in-house for any additional food or beverages required.**

15.1 Alcoholic beverages are to be quoted separately upon request

**16. Kindly note Lira has a fully serviced bar to provide alcoholic beverages to guests**

16.1 Alcoholic beverages from outside will only be allowed at the below prescribed corkage, service and glassware fee.

16.1.1 Corkage Pricing Guidelines are as follows:

Ciders & beers - R12 per bottle

Local MCC & wines - R150 per bottle

International MCC, Champagnes & wines - R450 per bottle Whisky & Spirits - R450 per bottle

16.1.2 The Service Fee for alcohol brought from outside is R4000

16.1.3 The glassware fee is to be quoted separately based on the glassware required.

16.2 Kindly note the client is required to bring their own storage & refrigeration unit for the alcohol they bring from outside to keep separate from Lira stock at all times.

## **17. Accommodation**

17.1 Kindly take note that check in is from 2pm and check out is before 11am.

17.2 Villas for conference guests can be offered at a 20% discount (subject to availability)  
Kindly inquire with our front desk team for pricing

## **18. Restaurant Bookings**

18.1 In order to not disturb our restaurant patrons we do not allow guests to host events at the restaurant unless it is under the following circumstances:

18.1.1 The booking is for less than 20 guests and there will be no decor, balloons or backdrops etc. present

18.1.2 a booking fee of R40 000 is paid to close the restaurant to the public

18.1.3 The R40 000 restaurant booking fee includes a bar tab of R20 000

## TERMS AND CONDITIONS

---

*Important things to know continued*

---

### **19. Liability Clause**

19.1 The client agrees that Lira Boutique Lodge & Spa, its owners, management and employees shall not be held liable for any accidents or incidents that occur to guests attending their conferences.

19.2 Swimming pools and other facilities in the lodge are not part of the conference bookings, unless if exclusively booked, in instances where clients have exclusively booked the restaurant or other areas with swimming pool facilities.

19.3 Kindly note that swimming in the lodge / participating in any lodge activities is voluntary. There is no life guard on duty, and use of the pools or lodge facilities is at the clients own risk.

LET'S CHAT!

---

[WWW.LIRABOUTIQUE.CO.ZA](http://WWW.LIRABOUTIQUE.CO.ZA)

[EVENTS@LIRABOUTIQUE.CO.ZA](mailto:EVENTS@LIRABOUTIQUE.CO.ZA)

PHONE: 015 065 0976 | 060 637 6754

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*If you have any questions, please get in touch.*

*We look forward to hearing from you!*